

## CERTIFICATION OF COMPLETION AND STATUS OF FUNDS REPORT

Check Applicable Status

Name and Address of TSEP Recipient

\_\_\_\_\_ **Conditional Approval Request**

\_\_\_\_\_ **Final Approval Request**

\_\_\_\_\_

MDOC CONTRACT NUMBER #MT-TSEP-CG-08- \_\_\_\_\_

### PART A. STATEMENT OF COSTS: TSEP FUNDS

<b>Budget Line Item</b>	<b>Final TSEP Budget</b>	<b>TSEP Funds Expended to Date</b>	<b>Balance Remaining</b>
<b>ADMINISTRATION</b>			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
<b>TOTAL ADMINISTRATION BUDGET</b>			
<b>ACTIVITY BUDGET</b>			
9.			
10.			
11.			
12.			
<b>TOTAL ACTIVITY BUDGET</b>			
<b>TOTAL TSEP BUDGET</b>			

(Instructions: Include a separate copy of PART B for each non-TSEP funding source involved in the project.)

**PART B. STATEMENT OF COSTS: FUNDS**

Budget Line Item	Final Amount Budgeted	Expended to Date	Balance Remaining
<b>ADMINISTRATION</b>			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
<b>TOTAL ADMINISTRATION BUDGET</b>			
<b>ACTIVITY BUDGET</b>			
9.			
10.			
11.			
12.			
13.			
<b>TOTAL ACTIVITY BUDGET</b>			
<b>TOTAL BUDGET</b>			

## CONDITIONAL CLOSEOUT CERTIFICATION

---

### **PART C. UNPAID COSTS AND UNSETTLED THIRD PARTY CLAIMS**

1. Are there any unpaid costs, liens, or unsettled third-party claims against the TSEP project? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe circumstances and amounts involved on separate sheets and attach.

2. Estimate the amount of the TSEP share of the audit cost required for final closeout.  
\$ \_\_\_\_\_

---

### **PART D. GRANTEE CERTIFICATION**

It is hereby certified that all activities undertaken by the TSEP grant recipient with funds provided under contract #MT-TSEP-\_\_\_\_\_ have been carried out in accordance with said contract and that:

- A. Proper provision has been made by the recipient for payment of all unpaid costs and unsettled third party claims identified above, all labor standards applicable to this contract have been complied with, and there are, to the recipient's knowledge, no outstanding prevailing wage claims;
- B. Statements and information contained in this Project Completion Report are true and correct;
- C. All records related to grant activities are available on request and will be retained for three years after the date of final closeout approval by MDOC;
- D. The project will be audited in accordance with TSEP requirements in the next audit of the recipient;
- E. The average residential monthly user rate is \$\_\_\_\_\_, which is at or above the MDOC target rate.
- F. It is acknowledged that MDOC retains the right to recover funds for disallowed costs resulting from the final audit; and
- G. Any interim loans through the Board of Investment's INTERCAP program have been repaid.
- H. The Status of Funds Report represents the correct total TSEP and non-TSEP expenditures and budget balances as of this date.

---

(Date)      (Typed Name and Title of Chief Elected Official)      (Signature of Chief Elected Official)

## FINAL CLOSEOUT CERTIFICATION

---

### PART E. CERTIFICATION OF GRANTEE

---

It is hereby certified that all activities under taken by the TSEP grant recipient with funds provided under contract #MT-TSEP-\_\_\_\_\_ have been carried out in accordance with said contract; and that

- A. There are no unpaid costs, liens, or third party claims remaining against the TSEP project, all prevailing wage requirements applicable to this contract have been complied with, and there are, to the recipient's knowledge, no outstanding prevailing wage claims;
- B. Statements and information contained in this Project Completion Report are true and correct;
- C. All records related to grant activities are available on request and will be kept for three years after the date of final closeout approval by MDOC;
- D. A final audit has been conducted in accordance with TSEP requirements and all findings, if any, have been resolved;
- E. The average residential monthly user rate is \$\_\_\_\_\_, which is at or above the MDOC target rate.
- F. The Status of Funds Report represents the amounts identified in the audit as being the correct total TSEP expenditures accepted for the project;
- G. Any interim loans through the Board of Investment's INTERCAP program have been repaid; and
- H. It is hereby acknowledged that any remaining unexpended balance of TSEP funds for the TSEP project under this contract will be retained or recovered by MDOC.

---

(Date)      (Typed Name and Title of Chief Elected Official)      (Signature of Chief Elected Official)